

R O
O M

PHONE BOOTH Assembly Manual

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You got this

We're here for you every step of the way.
Visit room.com/assembly to watch our tutorial.



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Nice to meet you



Welcome to ROOM.

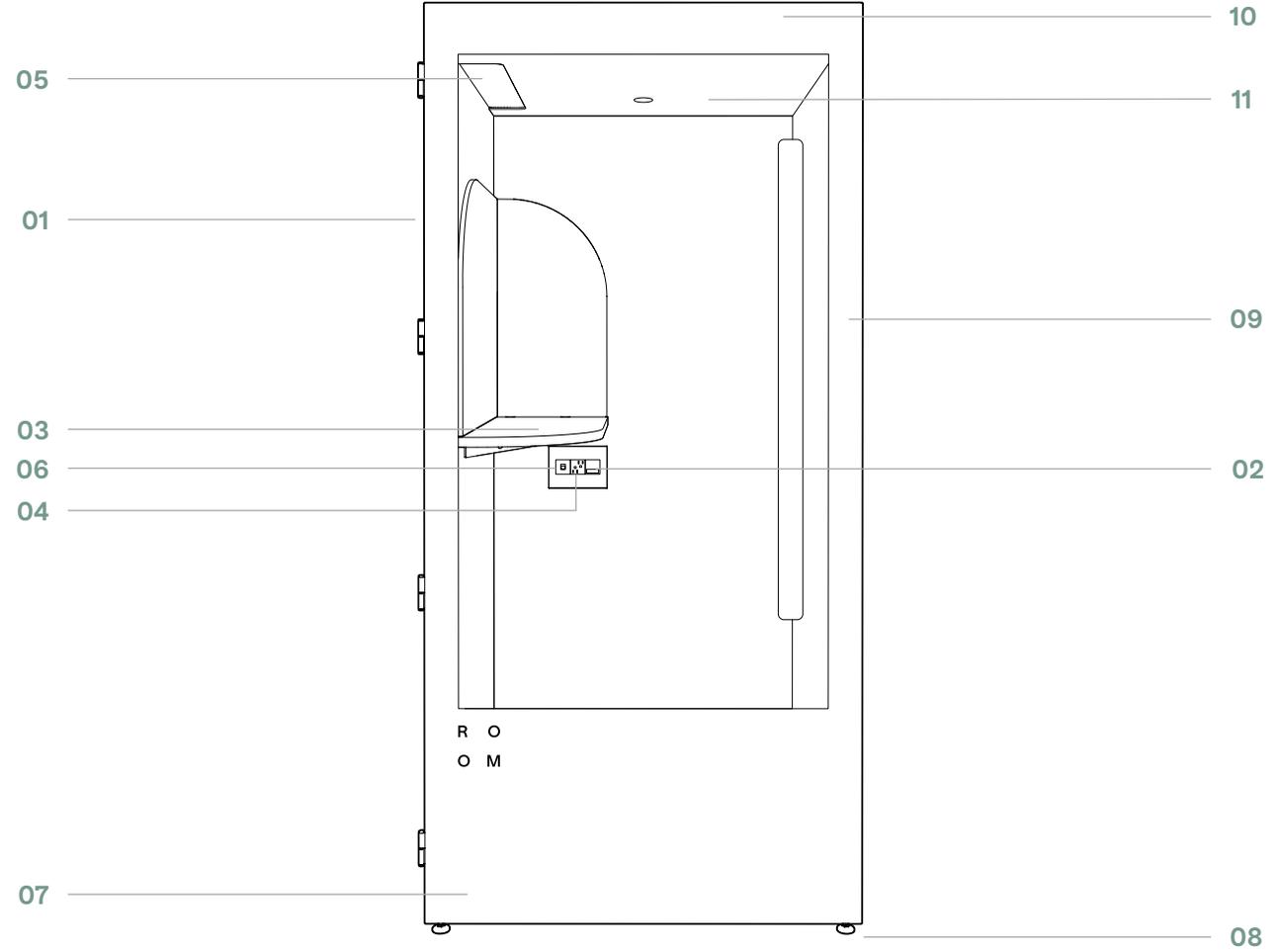
Something big is about to happen. This is more than just a personal space for the open office. You're building a room to breathe, think big, and dream up what's next. All you need is one tool, and it's already in your hands.

You can rest easy knowing that the soundproofing materials in this booth are made from more than 1,000 recycled plastic bottles. It's our way of doing more by using less.

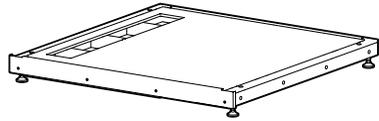
Thank you for being a part of our community. We're so happy you're here. **Now, let's get to work.**

An inside look

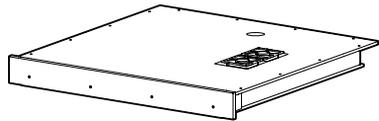
- 01 Sound insulation**
1.6" sound insulation made from recycled materials tune out the noise.
- 02 Motion sensor**
Smart sensor activates the fans and the LED light, helping you stay energy efficient.
- 03 Built-in desk**
31.5" wide desk and magnetic board give you ample space for your big ideas and your big plans.
- 04 Power outlets**
Two outlets keep you powered up for every charged work session.
- 05 LED light**
Overhead LED light strip ensures bright ideas don't stay in the dark.
- 06 Ethernet port**
The ethernet port, compatible with phone cords, ensures you never miss a connection.
- 07 Airflow inlet**
Discreet inlet, removable for easy cleaning, optimizes airflow.
- 08 Leveling feet**
Adjustable feet compensate for uneven surfaces, so everyone stays level-headed.
- 09 Magnetic door**
Acrylic panel with magnetic seal, housed in a metal frame, minimizes noise and keeps office banter out.
- 10 Ceiling fans**
Two ultra-quiet fans keep you cool under pressure.
- 11 Sprinkler Access Hole**
Removable caps allow access to a pre-drilled sprinkler hole to ensure a path to compliance in all markets.



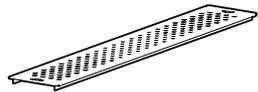
What you'll need



A Floor
1x



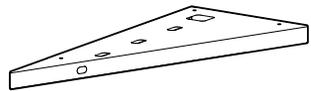
B Roof
1x



C Floor Grate
1x



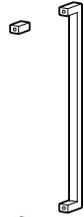
D Desk
1x



E Desk Support Bracket
1x



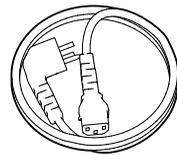
F Door Outer Handle
1x



G Door Inner Handle
1x



H Spacer
2x



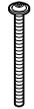
I Power Cord
1x



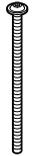
J Tiny Bolt
3x



K Small Bolt
37x



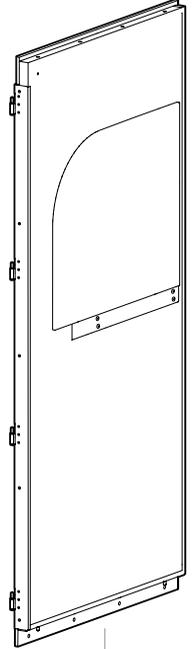
L Medium Bolt
2x



M Big Bolt
2x

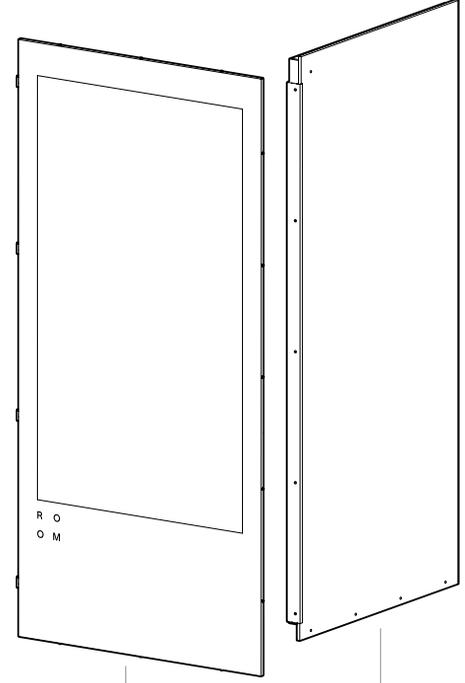


Allen Key
1x



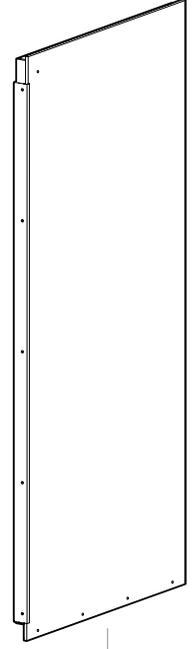
N

Left Wall
1x



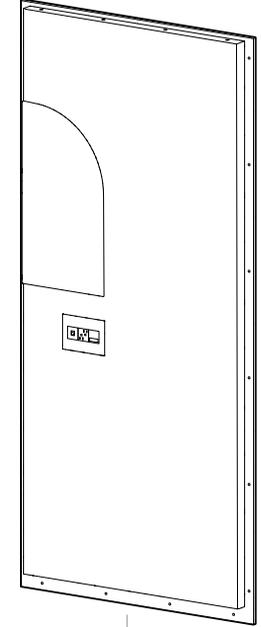
O

Door
1x



P

Right Wall
1x



Q

Back Wall
1x



1h

Tools



Support



support@room.com

Step by step

We're here for you at every step of the process.
If you get stuck, head over to our ROOM website and watch our
detailed assembly video tutorial at room.com/assembly.

We'll get through this together.

01

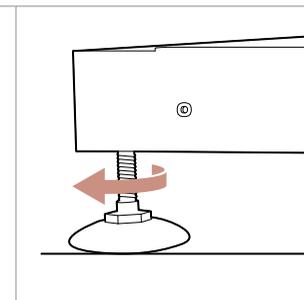
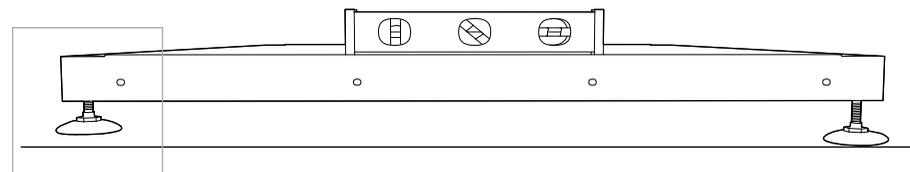
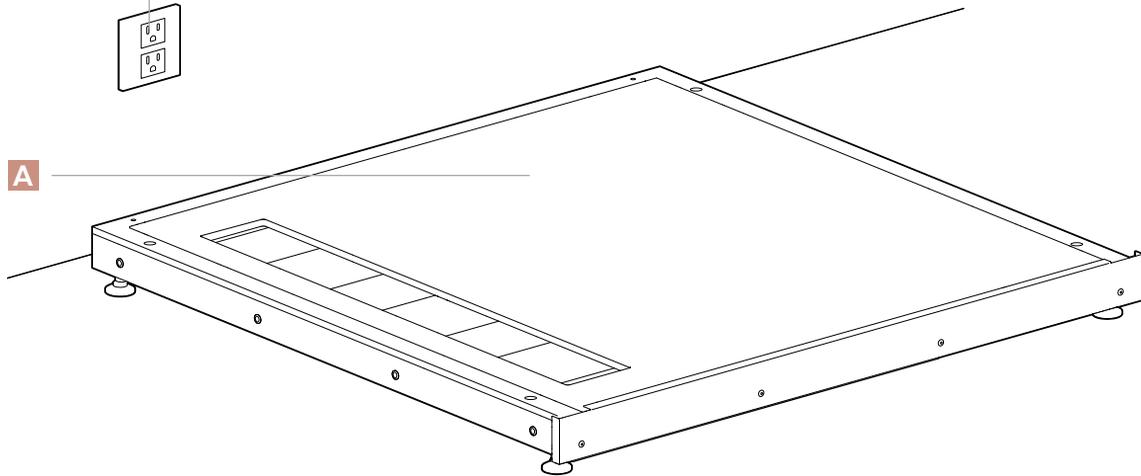
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⚡ 10ft
3m



A

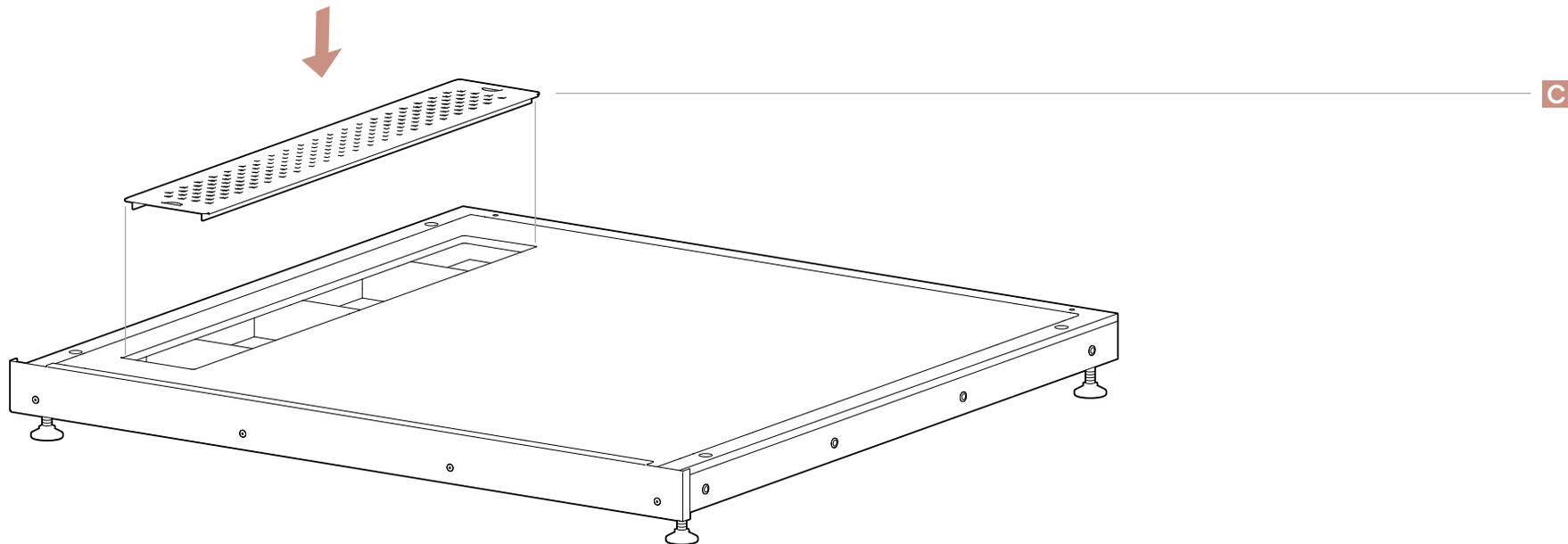




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02

Step by step

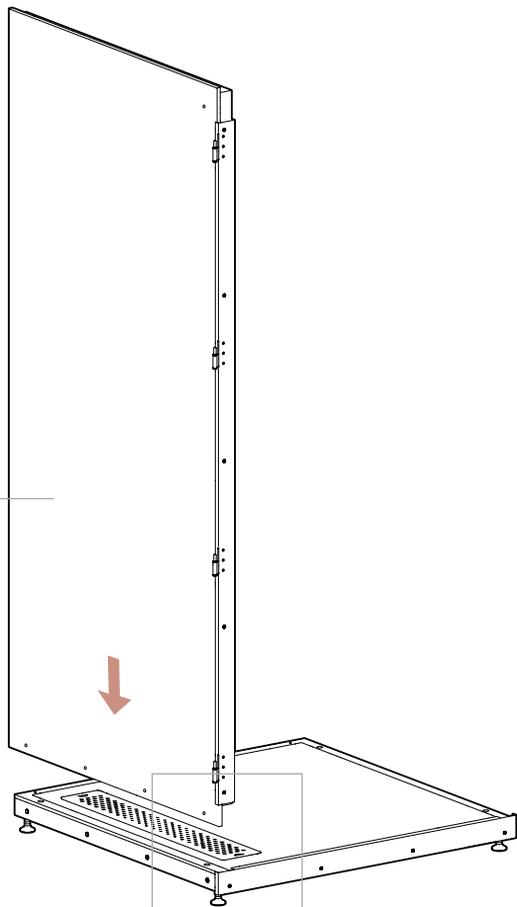


03

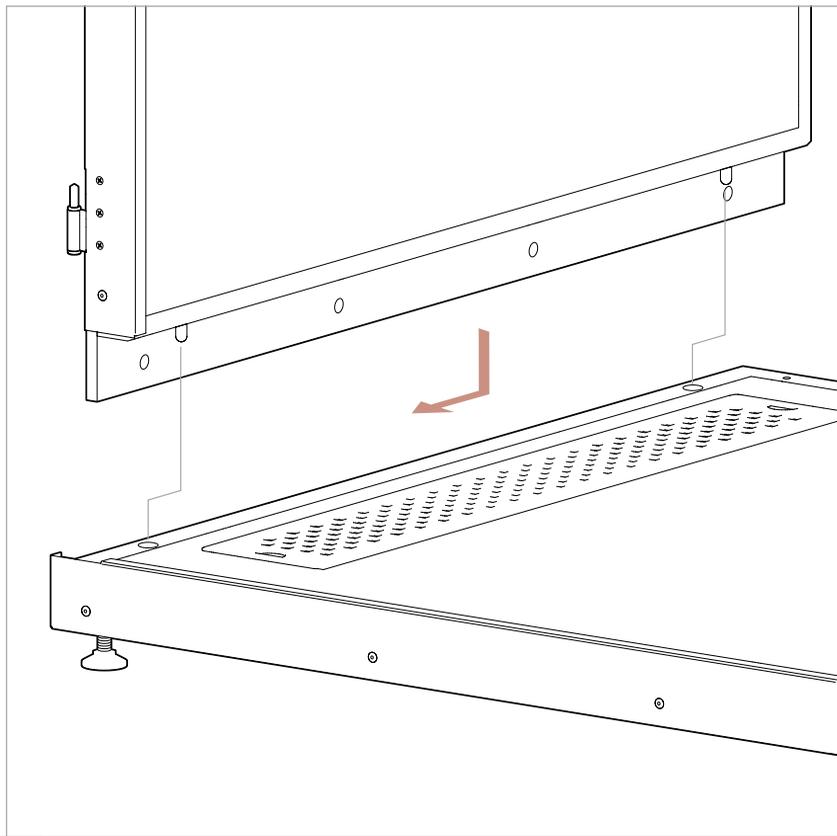
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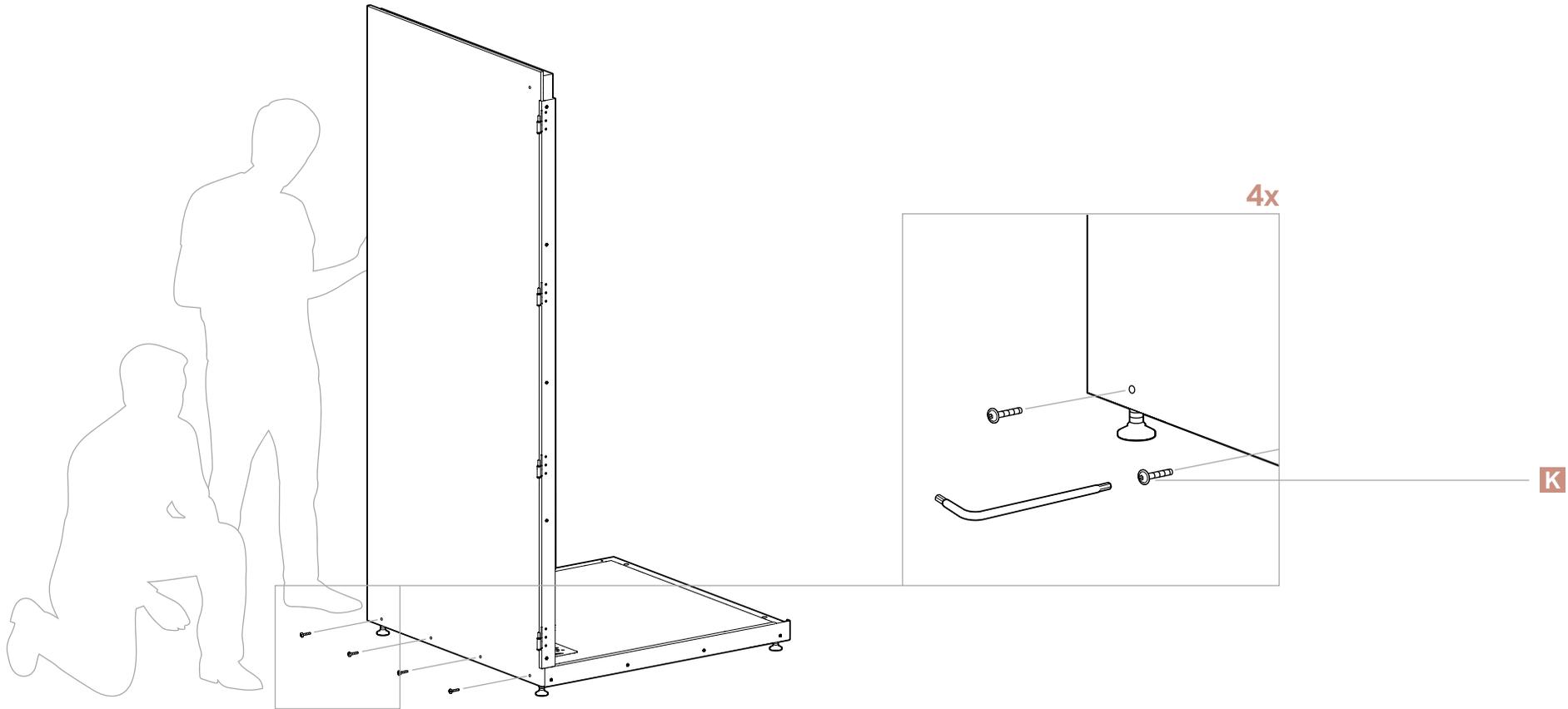


N



2x



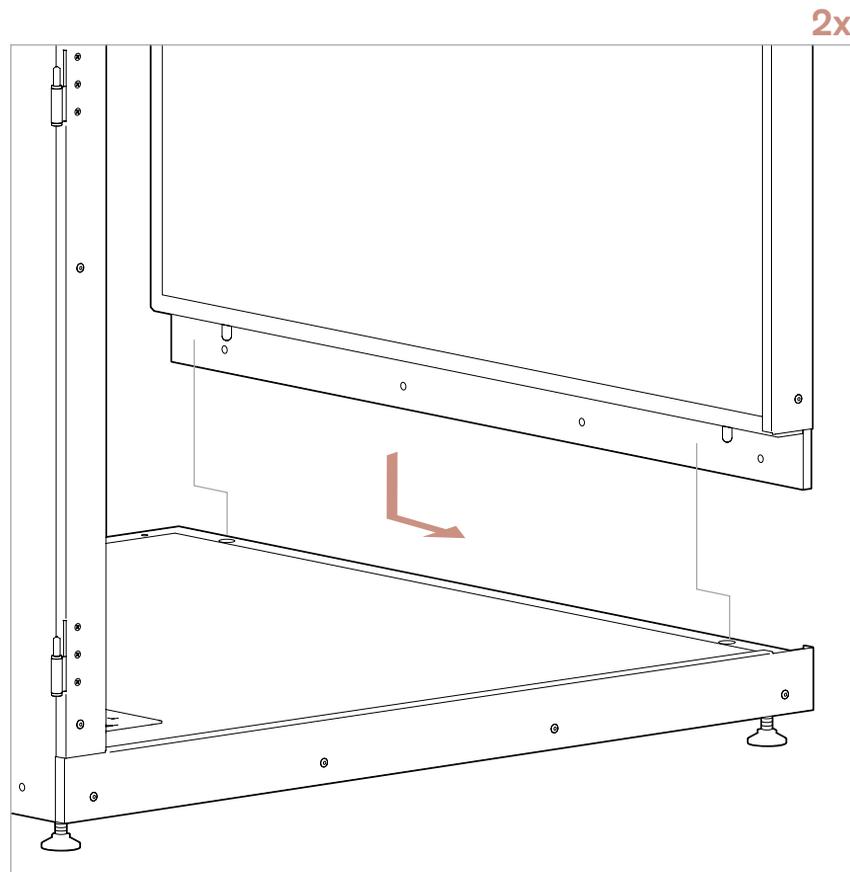
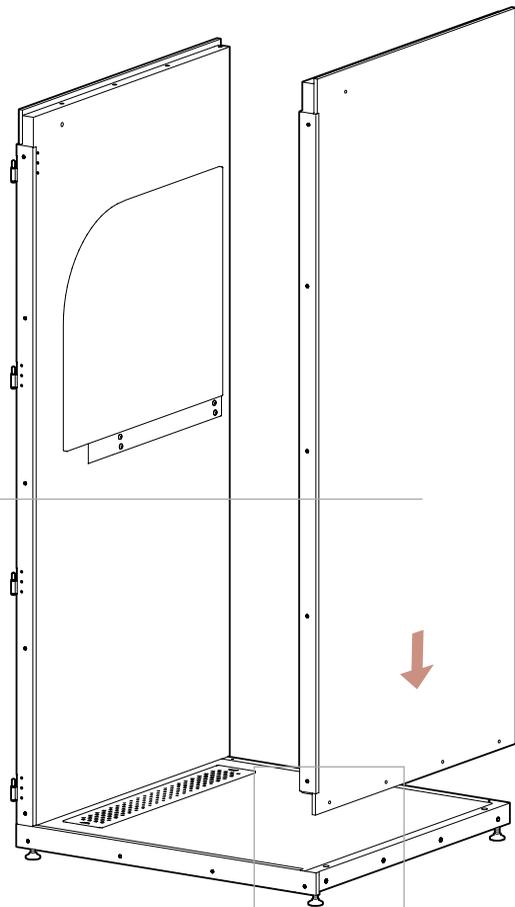


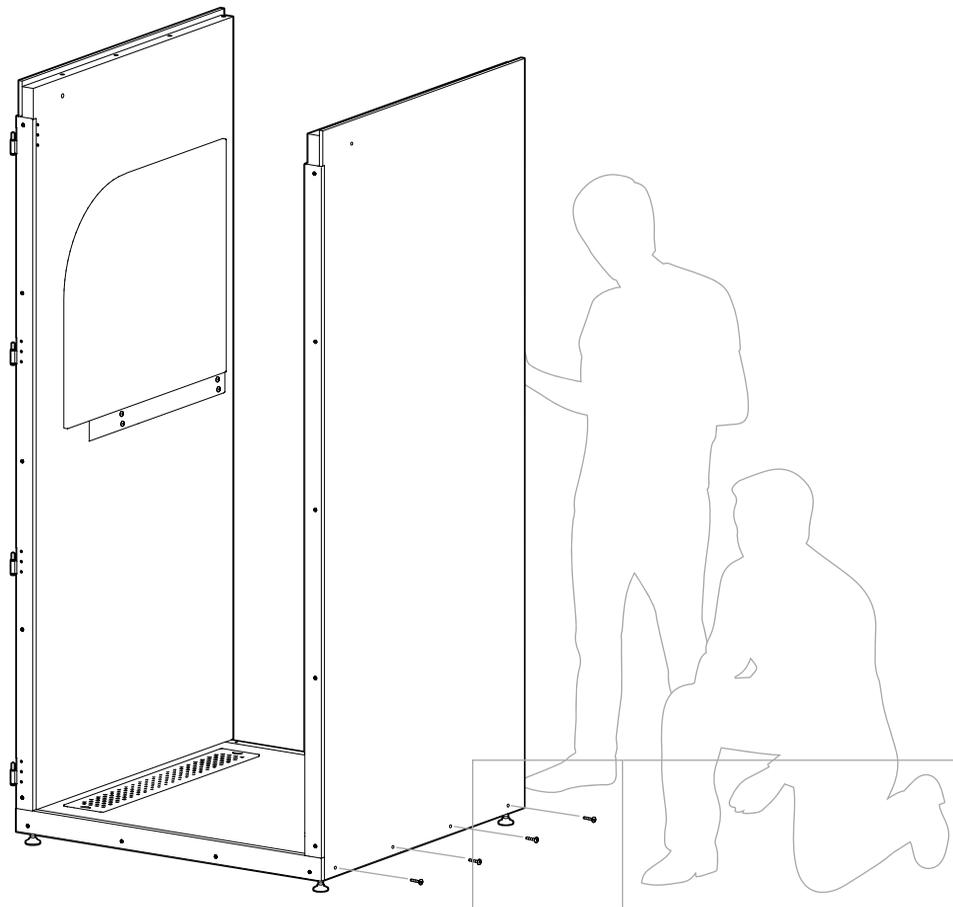
04

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P

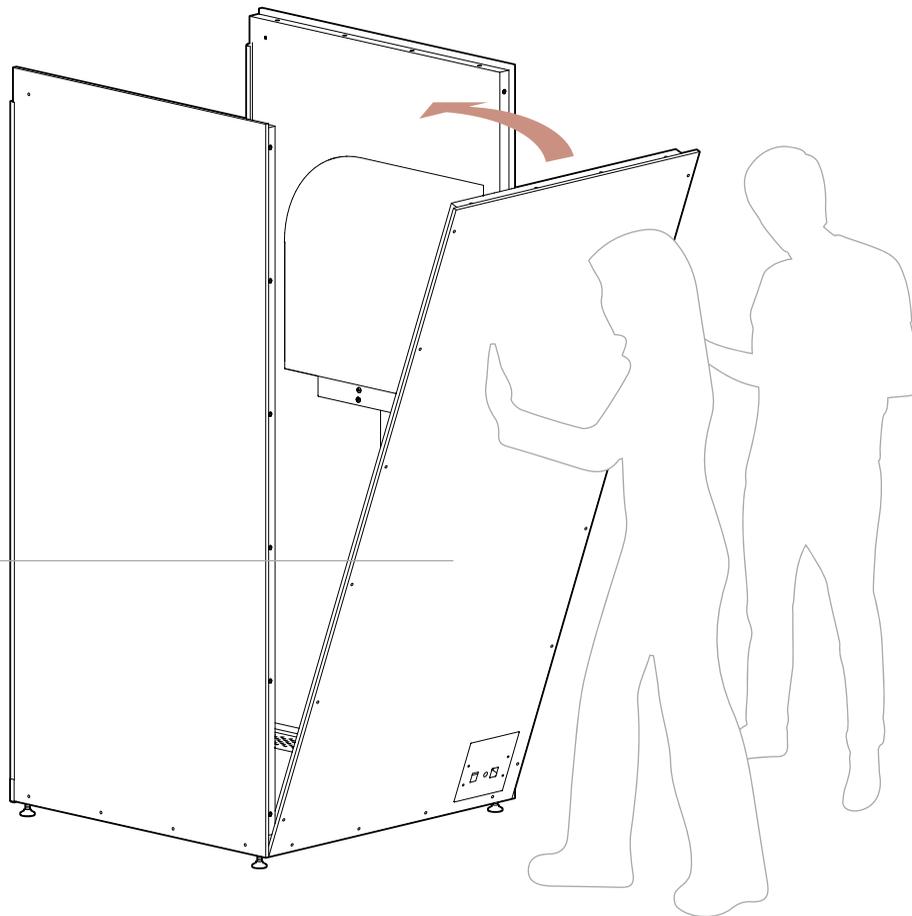


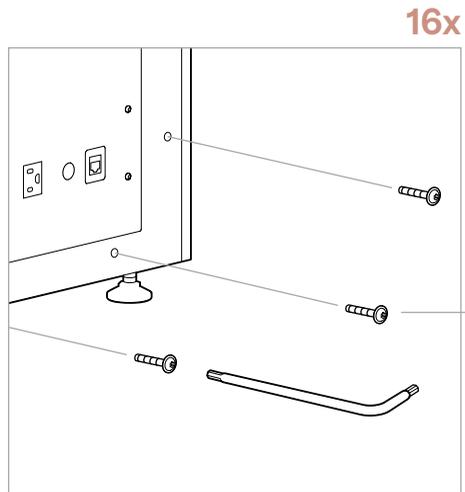
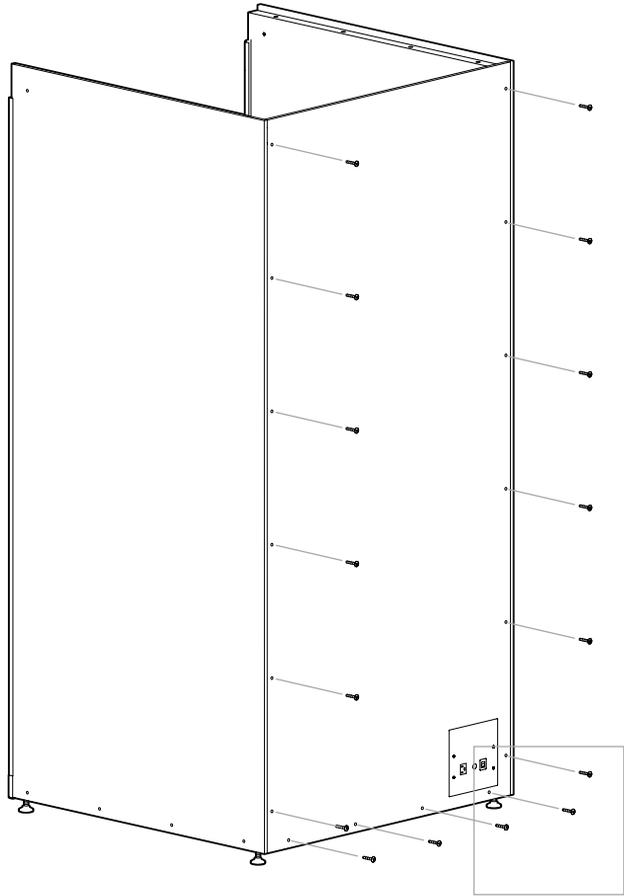


K

05

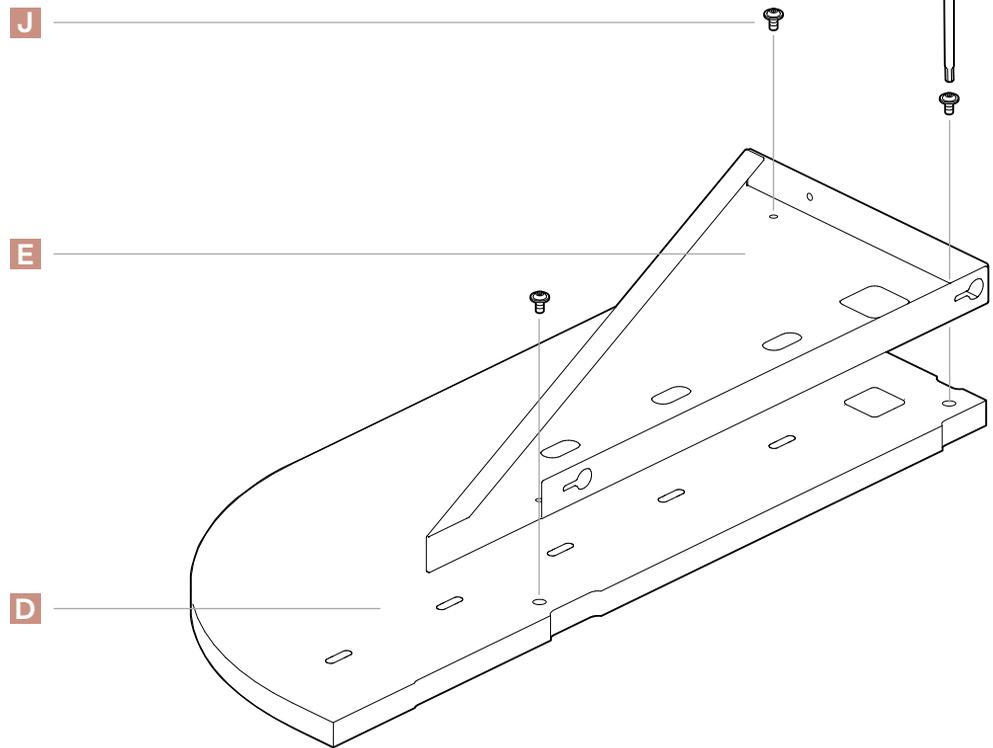
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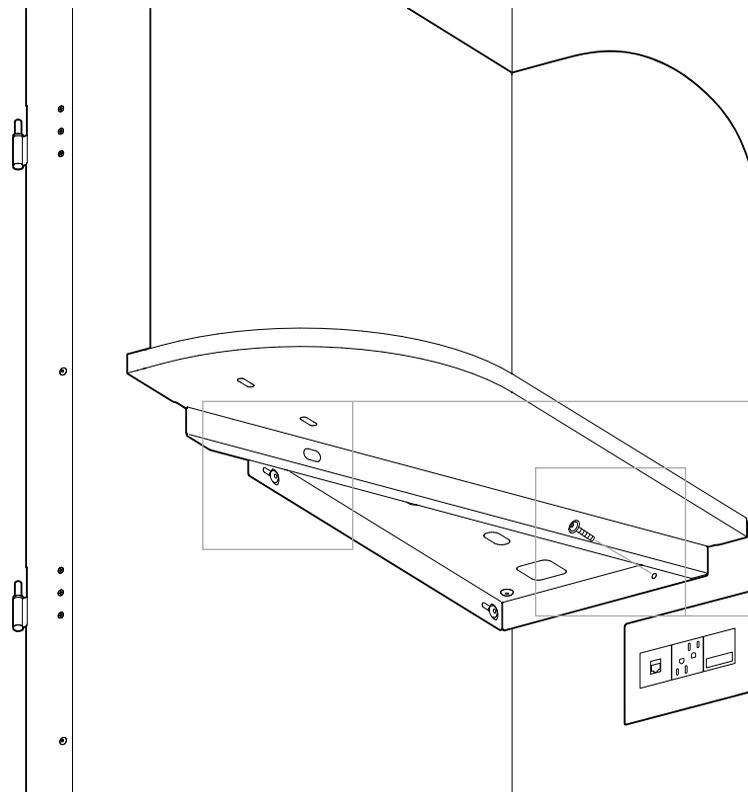
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06

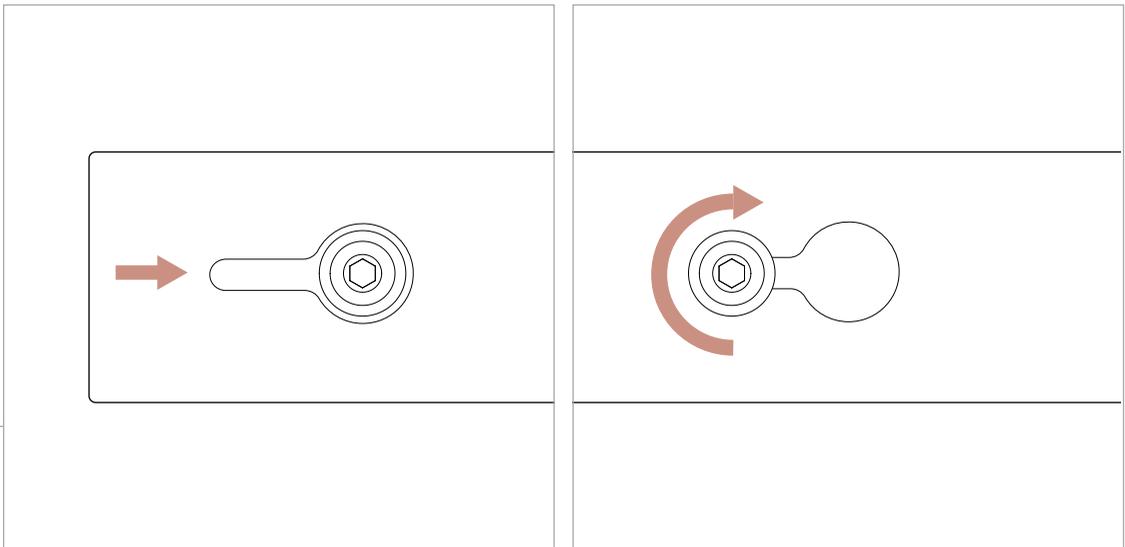


3x

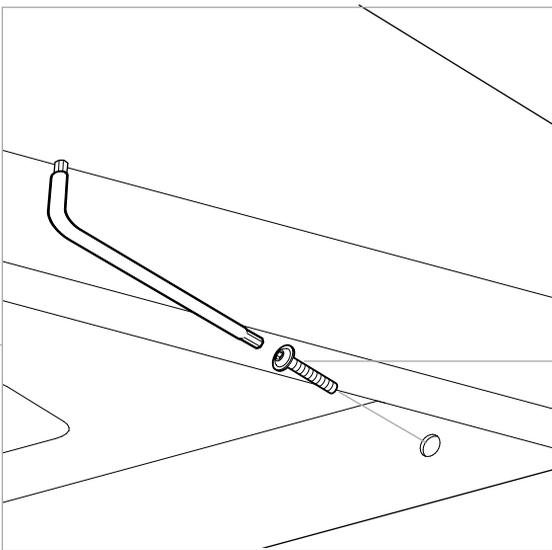
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2x



1x



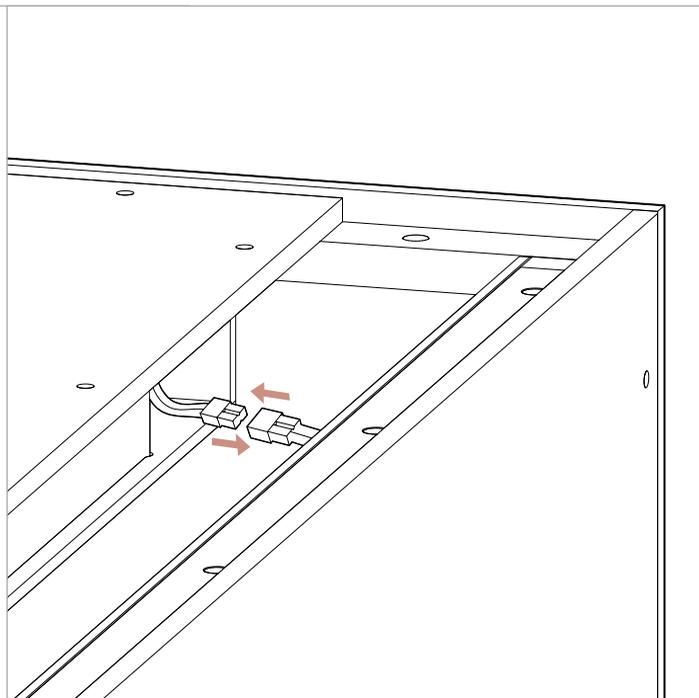
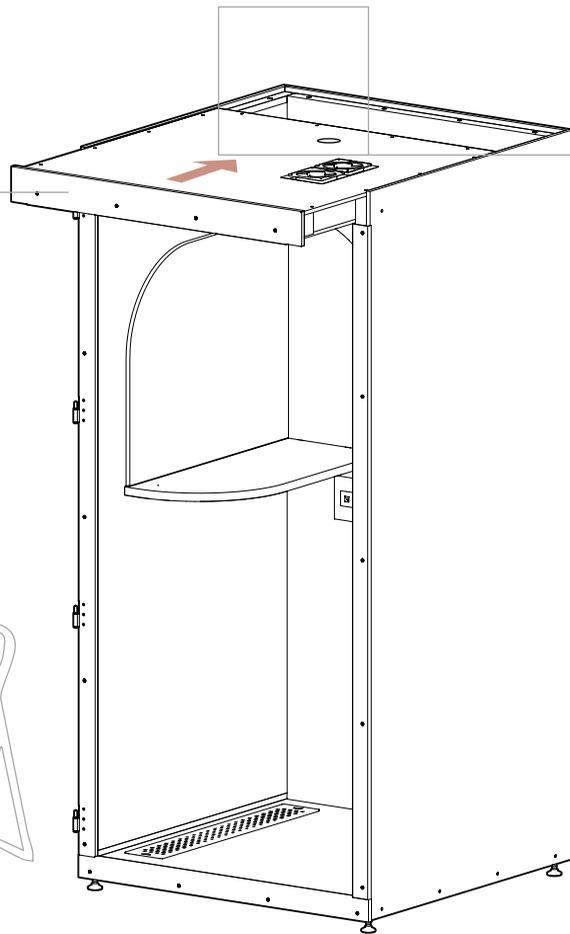
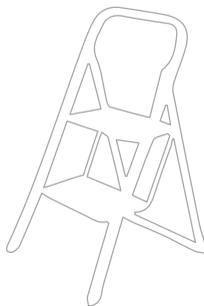
K

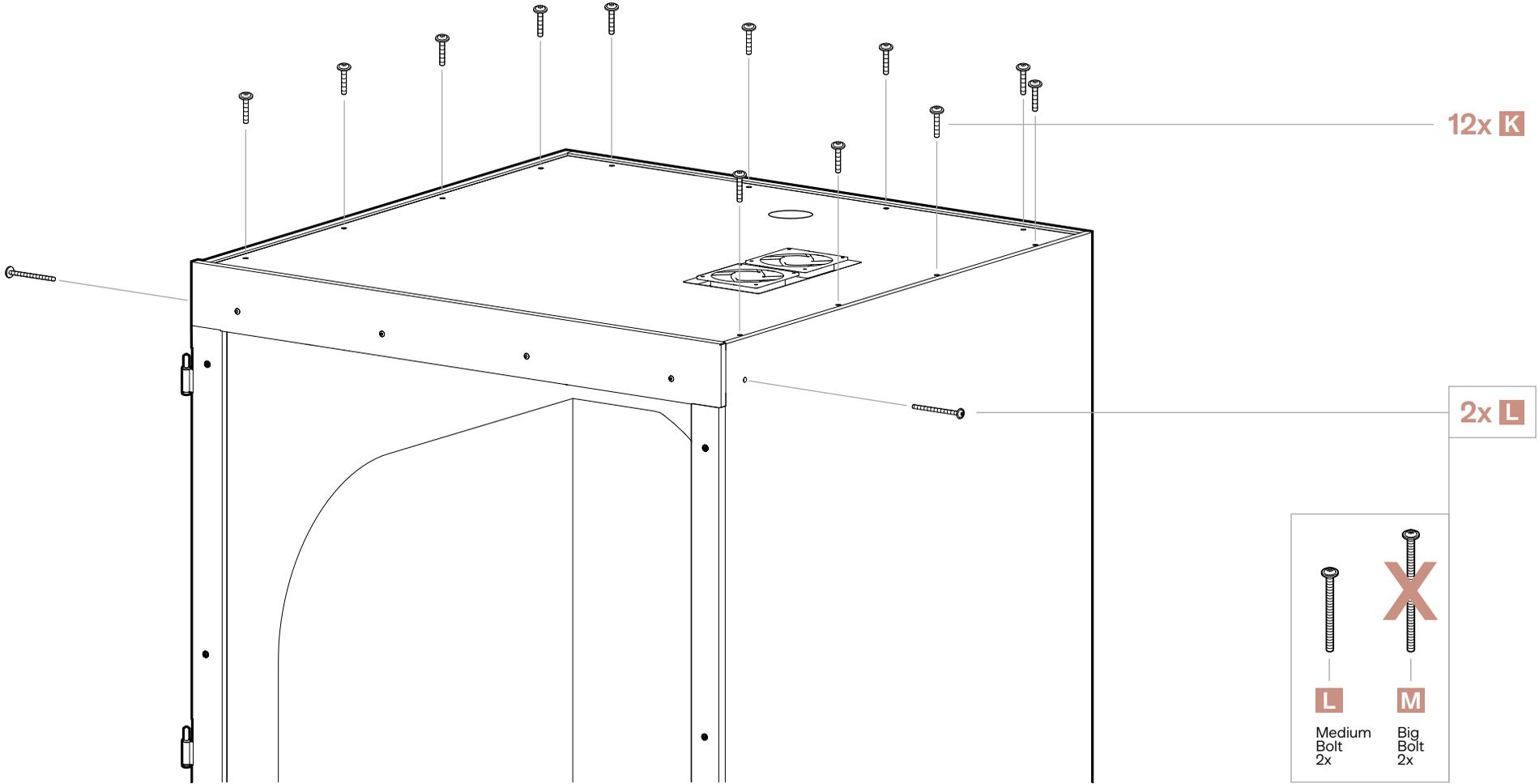
07

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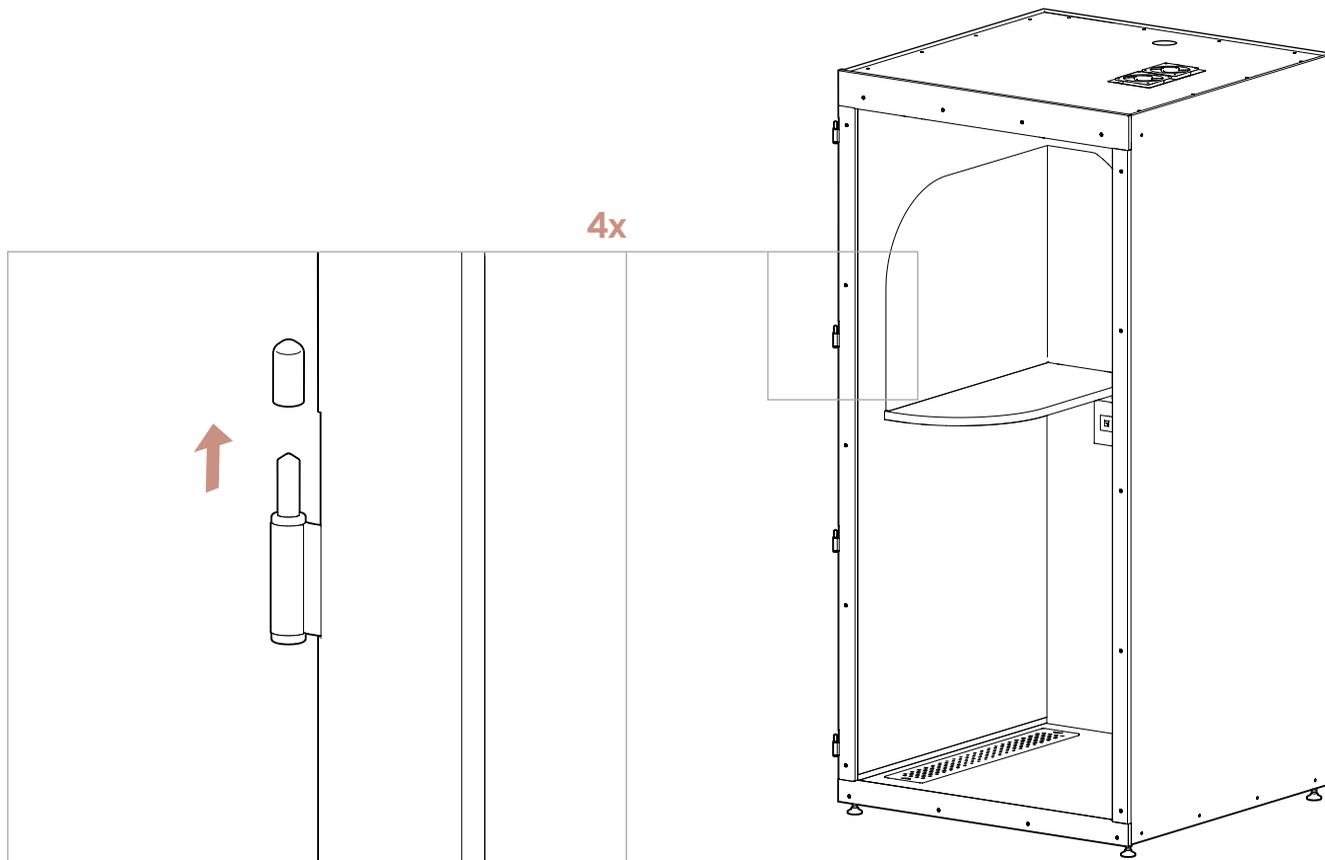
B

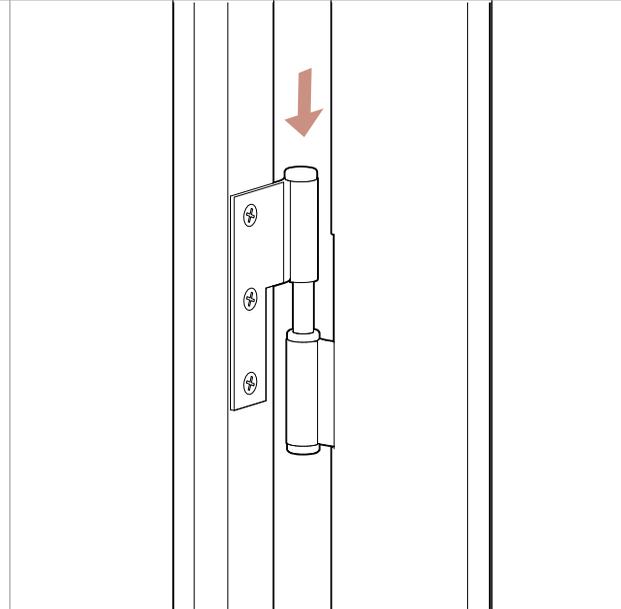
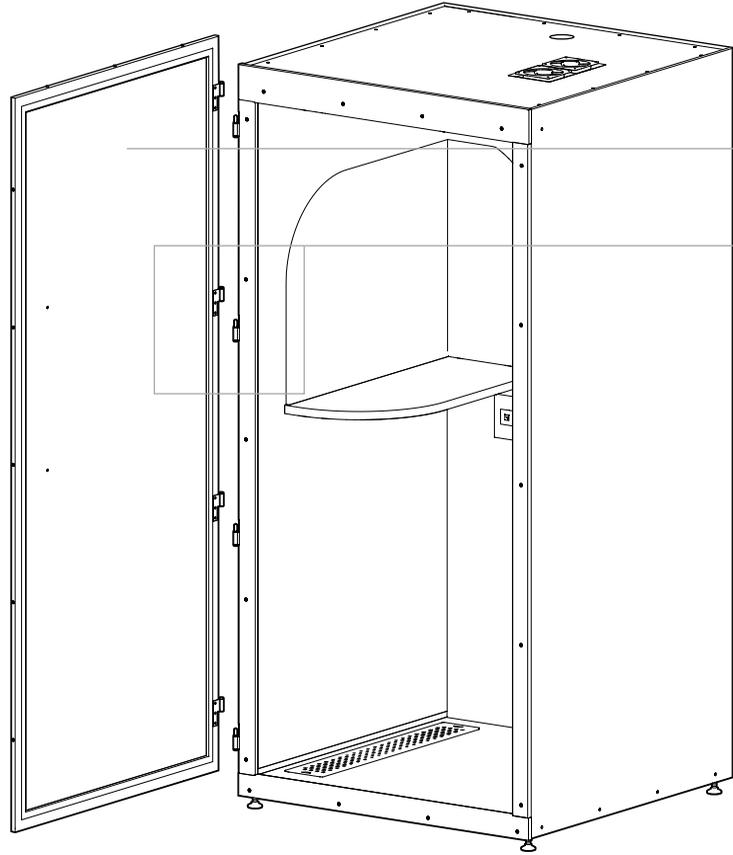




08

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4x

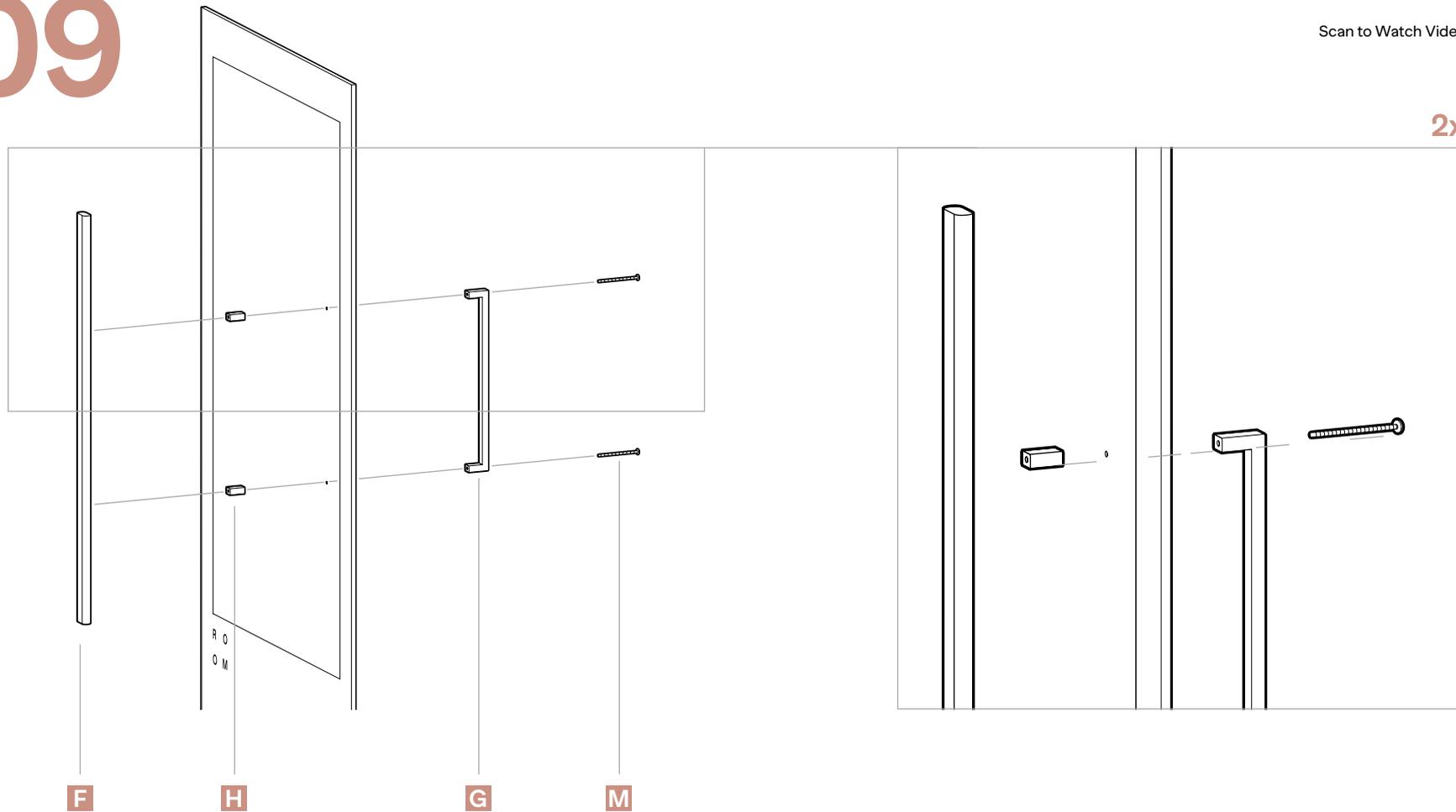


09

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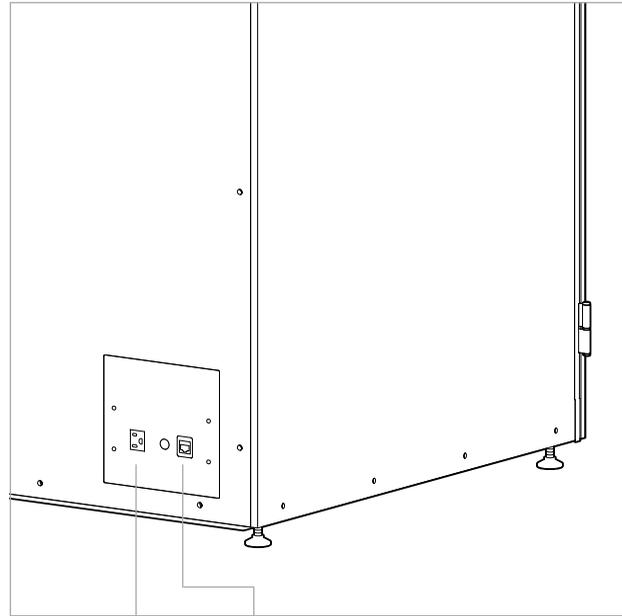
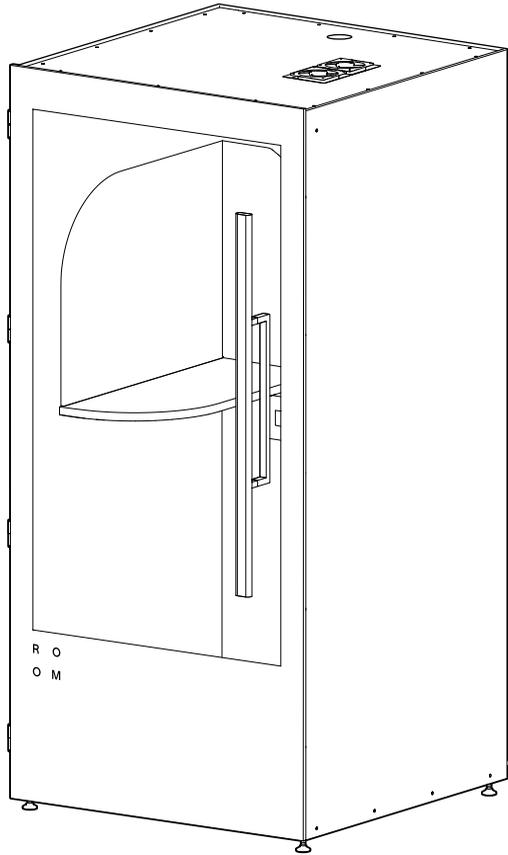


2x





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30sec

10

Step by step



Make room for more

Congrats. You just built a phone booth with your bare hands. From what we know, not many people in the world can say the same. We hope you're feeling as proud as we are. **A few things before you go:**



**Keep
this manual.**

We designed our booth to be flexible, so whether you're switching floors or moving into a new building, you can take the booth wherever you go. This manual will come in handy when you want to disassemble the booth and put it back together in your new office, so make sure to keep it in a safe place.



**Be mindful
of the power cord.**

Ten feet of electricity keeps you powered up and ensures room to move your booth around the office. But, that power cord is long. To prevent a trip hazard, make sure the power cord is kept free from walkways and properly wrapped behind the booth. If more than two feet of the cord is exposed, cable drops should be used to keep the cord off the floor.



**Recycle
the packaging.**

We care about the environment, and we know you feel the same. After all, that's one of the great things that brought us together. Our packaging was designed to be flattened so it's easy to recycle. Together, we can make a little more room for the environment.



Before you go

R
O
O
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R O
O M